



SHARING LEADERSHIP

The RLI-NEA
[Rotary Leadership Institute -
Northeast American]
newsletter
Volume 1, Issue 2, July 2008



Upcoming RLI-NEA events

Friday, Sept. 19, 2008 / \$45 / 10am to 5pm / Ramada Inn, Newburgh, NY, RLI Faculty Trng

Friday, Sept. 19 & Saturday Sept. 20, 2008 / \$83 / Ramada Inn, Newburgh, NY, Annual Mtg

Saturday, Sept. 27th, 2008 / \$65/ Youngwood, PA, Westmoreland Co. Comm. College / Part I

Saturday, October 4, 2008/ \$95/ Harrisburg, PA, Harrisburg East Holiday Inn / Part I, II, III

Saturday, October 11, 2008 / \$65 / Berwick, PA, Berwick Middle School / Part I, II, III

Saturday, October 11, 2008 / \$65 / New Haven, CT, Graduate Club / Part I, II, III

Saturday, October 18, 2008 / \$95 / Melville, NY, Melville Marriott / Part I, II, III, Graduate

Saturday, October 18, 2008 / \$65 / Lebanon, NH, Dartmouth Hitchcock Med Ctr / Part I, II, III

Sat., Oct. 25, 2008 / \$65 / Chicopee, MA, MM Cntr, 350 Memorial Dr / Part I, II, III, Graduate

Saturday, October 25, 2008 / \$95 / Frederick, MD, Marriott-Courtyard / Part I, II, Graduate

Saturday, Nov. 1, 2008 / \$65 / Canandaigua, NY, Inn on the Lake / Part I, II, III, Graduate

Saturday, November 8, 2008 / \$65 / Bedford, PA, Arena Restaurant / Part I, II, III, Graduate

Saturday, Nov. 8, 2008 / \$65 / Loudonville, NY, Siena College, Part I, II, III, Graduate

Wednesday, November 12, 2008 / \$95 / Edison, NJ, Pines Manor / Part I, II, III, Graduate

Sat., Nov. 15, 2008 / \$65 / Lewiston, ME, U of S. Maine / Part I, II, III, Graduate, Faculty*

Sat., Nov. 15, 2008 / \$65 / Newburgh, NY, Mt. Saint Mary College, Part I, II, III, Graduate

Sat., Nov. 22, 2008 / \$95 / King Prussia, PA, Valley Forge Scanticon / Part I, II, III, Graduate

(* Faculty Training is by invitation only to those who have completed all Parts, and must be approved by applicant's District Governor)

Come Fly with us,
as we share leadership skills!

www.rlinea.com



Chairman's Chat by Knut Johnsen

My Dear Teammates, Let's Talk! As we gear up for another RLI season, I hope you have gone out and bought nice pencil boxes and pretty notebooks, I have! It's always exciting to anticipate a new year as part of RLI. This year my level of excitement is at an all time high since along with being part of the faculty I've accepted more responsibility following in the footsteps of 3 special Rotarians, Founder PRID David Linett, PRIVP Michael McGovern and our distinguished current Chair PDG Daniel Spencer.

(con't on pg. 2)



Il

Dan

Table of Contents

Upcoming RLI Events.....	1
Chairman's Chat.....	1
The R.I.V.P. Message.....	2
Chairman's Chat cont.....	3
Site News and Views.....	3
RLI-NEA Session News.....	4
Contact Info by Editor.....	4

Site Planning Points & Considerations by Ward Vuillemot

Coordination: It's very important that the Site Chair and the RVC (Regional Vice Chair) work together to assure proper planning and setup for the sites; recognizing that the RVC has multiple sites to coordinate, and therefore, has good experience in site planning, and is the primary resource to the Site Chair throughout the process.

Facility:

- **Access** – Available the evening prior to the event to assure setup of room and equipment, and locate signage, as necessary.
- **Classrooms** – Large enough to handle 20 participants. To be set up in a “U” configuration.
- **Convening & Meal area** – To be used for breakfast, lunch and closing session. Set up in round tables to facilitate cross conversations during meals.
- **AV equipment** - Each class room to contain; overhead projector and screen, AV cart/table, and a flip chart with markers
 - o RLINE has overhead projectors and flip charts; however, they must be arranged for in advance through the RVC (2 to 3 weeks notice is typical), who will arrange for the equipment through the equipment & materials chair. This is a cost savings over renting equipment on site.
- **Registration tables** – at entrance or in convening area -
 - o Preregistered attendees check in and materials distribution – 2 to 3 tables set up end to end
 - o Walk-in registration, fee payment, etc. - one (1) table away from the “preregistered” tables so that orderly flow of registration is not impeded.
- **Directions** – Clear directions to the facility are to be available to attendees and faculty, if necessary. This can be very important if a campus with multiple building is used.

Meals & Breaks – Need not be large meals but adequate. Too large meals tend to make for sleepy attendees. Some low cost and adequate suggestions are:

- **Breakfast** – Since we start early, assume the attendees need a sufficient breakfast to get them started for the day.

· **Lunch** – Salad, fruit, sandwich/rollups and drinks are sufficient. Large meals tend to make for long and sleepy afternoon sessions.

· **Breaks** – two (2) mid morning & mid afternoon – Coffee, tea, water. Soda if budget permits.

Contract / Letter of Understanding: A contract or letter of understanding is required, which is specific to: date, all costs, room agreements and set-up. This must be reviewed by the RVC (Regional Vice Chair) and initialed by both the Site Chair and the RVC, prior to sending to the RLINE Exec Director for approval and signature.

Timing: March 31st of the previous spring is the target date to have; dates, locations and costs button down for each site. This permits adequate time to prepare and print the tri-fold PR piece, made available at the International Convention, also typically as information available for spring PETS & Assemblies.

Ward Vuillemot, RLI-NEA Executive Director

Report of International RLI to Home Division by Mike Rabasca

The report of activities of the International RLI for 2007-08 is incorporated in the Annual Report distributed at the Los Angeles Breakfast meeting, one of our most successful convention meetings. Both R.I. President Wilf Wilkinson and Past R.I. President Luis Vicente Giay addressed the group. Our own RIVP Mike brought greetings from the R.I. Board. A large number of current and past R.I. general officers attended.

Some of the year's highlights: The number of member districts rose from 110 to 153 in 35 divisions that cover 79 countries and territories; Ten international RLI training team members made 18 visits to 15 countries; Trainers from the Home Division participating last year were Frank Wargo, Tam Mustapha, Knut Johnsen, Frank Collins, Mike Rabasca and Dan Spencer. The Senior Leaders Advisory Board is now at 52 members, including seven Past R.I. Presidents; The Curriculum Committee met in May at Philadelphia and annual revisions are underway; The number of Intl. Regional Vice-Chairs was increased to nine; Some of the important expansion efforts were in Japan, Australia, New Zealand, Taiwan, Philippines and Brazil. Many divisions increased their district membership.

*submitted by
Michael Rabasca,
RLI International
Executive Director*



As Dan mentioned in a previous newsletter these men have entrusted in me a financially sound organization and one that continues to be not only progressive and dynamic, but a positive leadership force helping to strengthen clubs worldwide.

My assignment with your help is to continue to deliver a superior product. Working together as a unit we will do just that and be proud of our participation in the Rotary Leadership Institute-Northeast America.

We're told to be careful who we single out for fear of missing someone. With that being said let me state unequivocally that there is not any one person that makes RLI Northeast America a success. Our leadership cadre of Officers, District Chairs, and Faculty collectively MAKE THE PROGRAM.

Our emphasize will continue to focus on having a vibrant, interesting, and relevant curriculum. We will also insist that our faculty be the best trained discussion leaders possible delivering our product. These are the two keys to the continued success of the RLI program here in the northeast.

At this time we would like the faculty to let us know which sites they will participate with. Please send your site availability to Ward. Ward has developed a new data base and we are considering a different approach to faculty assignments. It is important that you let us know by September 1, thanks.

At the Annual meeting we will talk about the upcoming changes to the curriculum but these changes will not be in place for the fall sessions as we had planned. We'll discuss implementation dates at the upcoming meeting.

The Rotary Leadership Institute-Northeast America is a wonderful organization to be a part of and I hope everyone feels the way I do? Let me conclude by saying that I look forward to continuing to work along with everyone of you, it's great fun and we do make a difference!

Thank you all for your support and the hard work contributing much to our success.

Kind Regards, Knut www.rlinea.com

September 7, 2007 through April 12, 2008 the Northeast America Division, Inc of Rotary Leadership Institute scheduled 26 sessions. Of these scheduled 23 were successfully held but 3 were forced to be cancelled due to low registration. In the sessions that were held it was necessary to cancel 3 individual parts due to low registration. One site was forced to cancel the originally scheduled Graduate Session, one site was forced to cancel the scheduled Faculty Training, and one site was forced to cancel the originally scheduled Parts III.

The 23 sessions that were held ranged in size (not counting Faculty Training only sessions) from 23 at Frederick, MD to 108 at Canandaigua, NY and trained 1,219 Rotarians. This is an increase of 82 over the total of 1,137 who took a session during the previous year of 2006-07. Actually 1.325 "people" sessions were conducted as some Rotarians took more than one Part.

We had 11 energetic Rotarian who took all 3 Parts and 46 Rotarians who took Part I and Part II. Fifteen Rotarians who had taken Part I in a previous year returned this year to take Parts II and II.

640 Rotarians took Part I (an increase of 34 over the previous year); 312 took Part II (the same as last year); 209 took Part III (an increase of 20 over the pervious year); 130 took a Graduate Session (an increase of 44 over the pervious year). And 34 new Faculty members were trained. (an increase of 13 from the previous year)

Our database today contains the names of 6,466 Rotarians, or former Rotarians, who have taken an RLI Course in our Division. 1,529 have taken all three Parts and 329 have also taken a Graduate Session.

*Respectfully submitted,
Thomas L. Voorhees,
Registrar & Treasurer*

**RLI-NEA Pix/
Memories**



**Graduation class and faculty at Spring 2008
RLI session in District 7150's Verona site**



**The RLI-NEA Officers at the January
2008 Meeting in Newburgh, NY**

**RLI-NEA
Contacts**

**Following is a list of contacts
for the RLI-NEA newsletter
in zones 31 and 32.**

If you have articles for this newsletter, including RLI success stories, photos and other information you would like to share with Rotarians in our RLI-NEA area, send them to **Marlene Brown**, editor and publisher of Sharing Leadership, e-mail: marlene@rotaryclubny1.com

Outgoing RLI-NEA Chairman [Daniel Spencer](#)
 Incoming RLI-NEA Chairman [Knut J. Johnsen, Jr.](#)
 Executive Director [Ward T. Vuillemot](#)
 Vice-Chair Zone 31 [Ann M. Willams](#)
 Vice-Chair Zone 32 [Toni M. McAndrew](#)
 Treasurer/Registrar [Thomas L. Voorhees](#)
 Secretary [Ann Keim](#)
 Communications Chair [Marlene B. Brown](#)
 Curriculum Chair [David Linett, P.R.I.D.](#)
 Evaluation Co-Chair Z-31 [Clifford McLean](#)
 Evaluation Co-Chair Z-32 [Dorothy Kappenberg](#)
 Faculty Training Chair [Frank E. Wargo](#)
 Zone 31/32 Trainers [Tam Mustapha](#)/[Ernest Placey](#)
 Past Chairman [Michael K. McGovern, R.I.V.P.](#)
 International Chair [David Linett, P.R.I.D.](#)
 International Exec. Director [Michael Rabasca](#)
 Ex-Officio [Frank Collins, Jr./Mike Colasurdo, R.I.D.](#)
 Regional Vice Chairs of RLI-NEA:
 [Peter C. Johnson](#) Northern New England/
 Quebec Districts 7780-7790-7810-7850-7870
 [Ed King](#) Southern New England Districts
 7890-7910-7930-7980-7950
 [Fred Carvin](#) New York Metropolitan/Bermuda
 Districts 7190-7210-7230-7250-7260
 [Gerald R. Gortner](#) Upstate New York/Ontario
 Districts 7040-7120-7150-7170-7190
 [Allen Smith](#) Middle Atlantic/North Districts
 7370-7390-7410-7470-7490-7500-7510
 [Yvette Palmer](#) Middle Atlantic/South Districts
 7350-7430-7450-7620-7630-7640

**Check our website for
more information on Courses,
Faculty, Materials, Emails, neat
pictures! www.rlinea.com**

